

THE CITY OF EL PASO
CONSOLIDATED TAX OFFICE
Two Civic Center Plaza #123
El Paso, Texas 79901
Phone (915) 541-4054, Fax (915) 541-4603

APPLICATION FOR TAX REFUND

The Consolidated Tax Office collects property taxes for all eligible property taxing entities within El Paso County.

APPLICANT MUST PROVIDE THE FOLLOWING INFORMATION:

Refund To:		Phone: HOME WORK		Property ID# (15 characters long):	
Address (mail refund to:)		Property Address:			
		Legal Description:			
Tax year requested:	Date payment made:	Check No. & Date, if known:		Amount of taxes paid:	Amount of refund requested:
1.					
2.					
3.					
4.					

(Entity approval required if over \$500)

REASON FOR OVERPAYMENT: REQUIRED copy of original receipt or front & back of negotiated check.

"I certify that information given to obtain this refund is true and correct."

Requestor signature: _____

Date: _____

**Any person knowingly submitting false entries is subject to: (1) Imprisonment of 2 to 10 years, or \$5,000 fine, or both.
(2) Imprisonment up to one year, or fine not over \$2,000, or both. (Sec 37.10 Penal Code)**

TAX OFFICE Entry: ☐ () REFUND APPROVED

Tax Office Approval: _____

Date: _____

Date: _____

(Placed on City Council Agenda over \$500)

- ☐ () DISAPPROVED ☐ () Returned to sender. ☐ () See below/attached.
- ☐ () Required documentation (Tax Receipt, Canceled Check or other) not submitted.
- ☐ () Record of overpayment not found on this property.
- ☐ () Property not found as identified, resubmit after correction.
- ☐ () Other: _____
- _____
- _____